



City of Carmel-by-the-Sea • City of Del Rey Oaks • City of Gonzales • City of Greenfield  
City of King • City of Marina • City of Monterey • City of Pacific Grove • City of Salinas  
City of Sand City • City of Seaside • City of Soledad • County of Monterey

## MOBILITY ADVISORY COMMITTEE

1. *Define unmet needs and explore solutions*
2. *Research trends to anticipated future needs*
3. *Review successes elsewhere for applicability locally*

**Wednesday, July 28, 2021**

**Time: 1:00 p.m Pacific Time (US and Canada)**

Governor Newsom's COVID-19 Executive Order N-25-20 allows MST to hold meetings via teleconference and to make meetings accessible electronically to protect public health. The **July 28, 2021** meeting of the Mobility Advisory Committee will be held via Zoom conference. There will be NO physical location of the meeting. The public is asked to use the Zoom app for best reception. There may only be limited opportunity to provide oral comments during the meeting. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at [cvalencia@mst.org](mailto:cvalencia@mst.org) by 3:00 p.m on Monday, July 26, 2021; those comments will be distributed to the MAC members before the meeting. Members of the public participating by Zoom are instructed to be on mute during the meeting and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download> A link to tutorials for use of the Zoom app is: <https://support.zoom.us/hc/enus/articles/206618765-Zoom-Video-Tutorials> and <https://support.zoom.us/hc/enus/articles/209743263-Meeting-and-Webinar-Best-Practices-and-Resources>

### REMOTE CONFERENCE ONLY

Join from PC, Mac, Linux, iOS or Android:

#### **Join Zoom Meeting**

<https://zoom.us/j/94423873593>

**Meeting ID: 944 2387 3593**

#### **Dial by your location**

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+1 346 248 7799 US (Houston)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)

**Meeting ID: 914 2507 9662**

Find your local number: <https://zoom.us/j/94423873593>

## **1. CALL TO ORDER**

1-1. Roll Call

1-2. Introduction of Members and Guests

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Committee on any matter not on the agenda. There will be a time limit of not more than three minutes for each speaker. The Committee will not discuss or take action, but may ask questions, on matters brought up under this item during the meeting but may choose to follow-up at a later time, either through staff or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)*

## **3. CONSENT AGENDA**

3-1. Approve Minutes of the regular meeting of May 26, 2021 (Chair)

## **4. MEMBERSHIP**

*These items will be approved by a single motion. Any member may request that an item be discussed and considered separately.*

4-1. Accept resignation from Maureen McEachen as member representing Visiting Nurse Association (VNA).

## **5. RECOGNITION AND SPECIAL PRESENTATION**

5-1. Certificate of Appreciation for Maureen McEachen (Chair)

5-2. Visiting Nurse Association (VNA) Organization Service Presentation (Barbara Bell)

5-3. Central Coast Center for Independent Living (CCCIL) Organization Service Presentation (Maria Magaña)

5-4. Receive a presentation from AMBAG on the Regional Growth Forecast (Heather Adamson)

## **6. NEW BUSINESS**

6-1. Approve the changes to the MAC bylaws and recommend to the MST Board of Directors (Cristy Sugabo)

## **7. REPORTS AND INFORMATION ITEMS**

*The Committee will receive these report(s), which do not require action by the Committee.*

7-1. MV Transit-MST RIDES Service Update (Douglas Thomson)

7-2. MST Mobility Updates (Kevin Allshouse)

## **8. SUBJECT ITEM REQUEST**

*This item(s) will be included on a future agenda for follow-up*

## **9. ANNOUNCEMENTS AND APPRECIATIONS**

## 10. ADJOURN

### NEXT MEETING DATE:

**Wednesday, September 29, 2021**

ZOOM TELECONFERENCE ONLY

**1:00 p.m**

**NEXT AGENDA DEADLINE:** Wednesday, September 15, 2021

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at*

*<https://www.mstmobility.org/advisory-committee.htm>*

Upon request, the Mobility Advisory Committee will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to MST- Staff Support, 15 Lincoln Ave. Salinas, CA 93901 or [cvalencia@mst.org](mailto:cvalencia@mst.org)



1-888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito / Libreng tulong  
para sawika / Hỗ trợ ngôn ngữ miễn phí / 무료 언어 지원

## MEETING OF THE MOBILITY ADVISORY COMMITTEE (MAC)

### MEETING MINUTES

May 26, 2021

<b>Present:</b>	Jessica McKillip Reyna Gross Steven Macias Bobby Merritt Madilyn Jacobsen Maureen McEachen Alejandro Fernandez Ron Lee	ITN Monterey County Alliance on Aging The Blind and Visually Impaired Center Veterans Transition Center Transportation Agency for Monterey County (TAMC) Visiting Nurse Association Davita Dialysis AAA-Monterey County Dept. of Social Services
<b>Absent:</b>	Jennifer Ramirez Maria Magaña Melissa McKenzie	Partnership for Children Central Coast Center for Independent Living (CCCIL) The Carmel Foundation
<b>Staff:</b>	Norman Tuitavuki Cristy Sugabo Kevin Allshouse Claudia Valencia Ruben Gomez Jose Sanchez Barajas Marzette Henderson Lisa Rheinheimer Michelle Overmeyer Jeanette Alegar-Rocha	Chief Operating Officer Mobility Services Manager Mobility Coordinator Mobility Specialist Mobility Specialist Mobility Specialist Contract Services Manager Assistant General Manager Director of Planning & Innovation Executive Assistant to the GM/CEO
<b>Public:</b>	Douglas Thomson Jennifer Pantoja Molly Erickson	MV Operations Manager Alliance on Aging Member of the Public

*An apology is made for any misspelling of a name.*

**1. CALL TO ORDER**

1-1. Roll Call

**Chair McKillip called the meeting to order at 1:03 p.m. with roll call taken as the meeting was via Zoom teleconference. A quorum was established.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Public comment- None

**3. CONSENT AGENDA**

3-1. Approve Minutes of the regular meeting of March 31, 2021.

**Committee Member Merritt made a motion to approve the Minutes and Committee Member Macias seconded. A roll call vote was taken with eight votes in favor; McKillip, Merritt, Macias, Jacobsen, Lee, Fernandez, Gross, McEachen and three absent; Ramirez, Magaña, McKenzie. The motion passed unanimously.**

**4. NEW BUSINESS**

4-1. 2021 Unmet Transit Needs List (Madilyn Jacobsen)

**Committee Member Merritt made a motion to recommend that the TAMC Board of Directors accept the 2021 Unmet Transit Needs List, and Committee Member Gross seconded. A roll call vote was taken with seven votes in favor; McKillip, Merritt, Macias, Lee, Fernandez, Gross, McEachen; one abstention; Jacobsen, and three absent; Ramirez, Magaña, McKenzie. The motion passed unanimously.**

4-2. Appoint (1) MAC member to participate on the MST Core Design Plan

**Chair McKillip appointed Committee Member Merritt to participate on the MST Core Design Plan.**

## **5. PRESENTATION**

- 5-1. Receive an Update Presentation on the SURF! Busway and Bus Rapid Transit Project, and recommend to the MST Board of Directors for approval. (Michelle Overmeyer)

**Public comment-Member of the Public, Molly Erickson a Local Attorney of Monterey County spoke on behalf of Keep Monterey Wild Organization. She expressed concern on the monetary expense of the SURF! Busway and Bus Rapid Transit Project. She stated that MST should focus on countywide transit needs that would benefit all riders.**

**Committee Member McEachen made a motion to recommend to the MST Board of Directors for approval for the SURF! Busway and Bus Rapid Transit Project, and Committee Member Merritt seconded. A roll call vote was taken with seven votes in favor; McKillip, Merritt, Jacobsen, Lee, Fernandez, Gross, McEachen; one abstention; Macias, and three absent; Ramirez, Magaña, McKenzie. The motion passed unanimously.**

- 5-2. ITN Monterey County Organization Service Update (Jessica McKillip)

## **6. REPORTS AND INFORMATION ITEMS**

- 6-1. MV Transit- MST RIDES Service Update (Douglas Thomson)
- 6-2. MST Mobility Programs Updates (Kevin Allshouse)

## **7. SUBJECT ITEM REQUEST**

- 7-1. Continue organization service update presentations

## **8. ANNOUNCEMENTS AND APPRECIATIONS**

- 8-1. Member and staff announcements and appreciations.

## **9. ADJOURN**

**With no further business to discuss, Chair McKillip adjourned the meeting at 2:20 p.m.**

PREPARED BY: *Claudia L. Valencia*  
Claudia Valencia

REVIEWED BY: *Kevin Allshouse*  
Kevin Allshouse



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VNA is dedicated to providing the highest quality health care to residents of the Central Coast by meeting their individual needs in a caring, effective, honorable, and accessible manner.

2



**VNA is a non-profit organization established in 1951.**

We serve the people in Monterey, San Benito, Santa Cruz, and South Santa Clara counties.

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## services we offer



HOSPICE




HOME HEALTH




COMMUNITY  
WELLNESS

4







A Healthcare Collaborative

flu ends with **u**

GET VACCINATED

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- Biometric Screenings
- Body Mass Index
- Health Risk Appraisal (HRA)
- Employee Immunizations
- Bilingual Staff
- Public and Corporate Flu Clinics

- School Health Services
- Meningitis Vaccinations for Teens
- Shingles Vaccinations for Adults 50+
- Hepatitis, Tetanus, and HPV Vaccinations
- Travel Vaccinations
- CPR classes

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- Pre-travel Consultation
- Immunizations
- Yellow Fever Certified
- Assessment of Health & Safety Risks







- Vision, Hearing, & Scoliosis Screening
- TB Skin Test
- School-based Immunization Clinics

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# home health

**FOCUS**  
Management and stabilization of chronic disease  
Rehabilitation and restoration of independence

**VNA Home Health Team**

Skilled Nurse  
(RN & LVN)

Physical  
Therapist

Occupational  
Therapist

Speech  
Therapist

Medical  
Social Worker

Home Health  
Aide

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# home health specialty programs

Palliative  
Care

Cardiac  
Program

Connections  
Program

Orthopedic  
Program

Diabetic  
Management

Wound Care

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# requirements for home health

## Must have a SKILLED NEED

Requires a nurse or physical therapist intermittently

YES: wound care, medication management, gait training

NO: grocery shopping, housekeeping, meal prep, transportation

## Must be HOMEBOUND

Requires assistance of others or assistive device to leave home

Leaving home is medically contraindicated

Usually can't leave home

Leaving home requires taxing effort

## Must have a PHYSICIAN

Under the care of a physician and seen recently

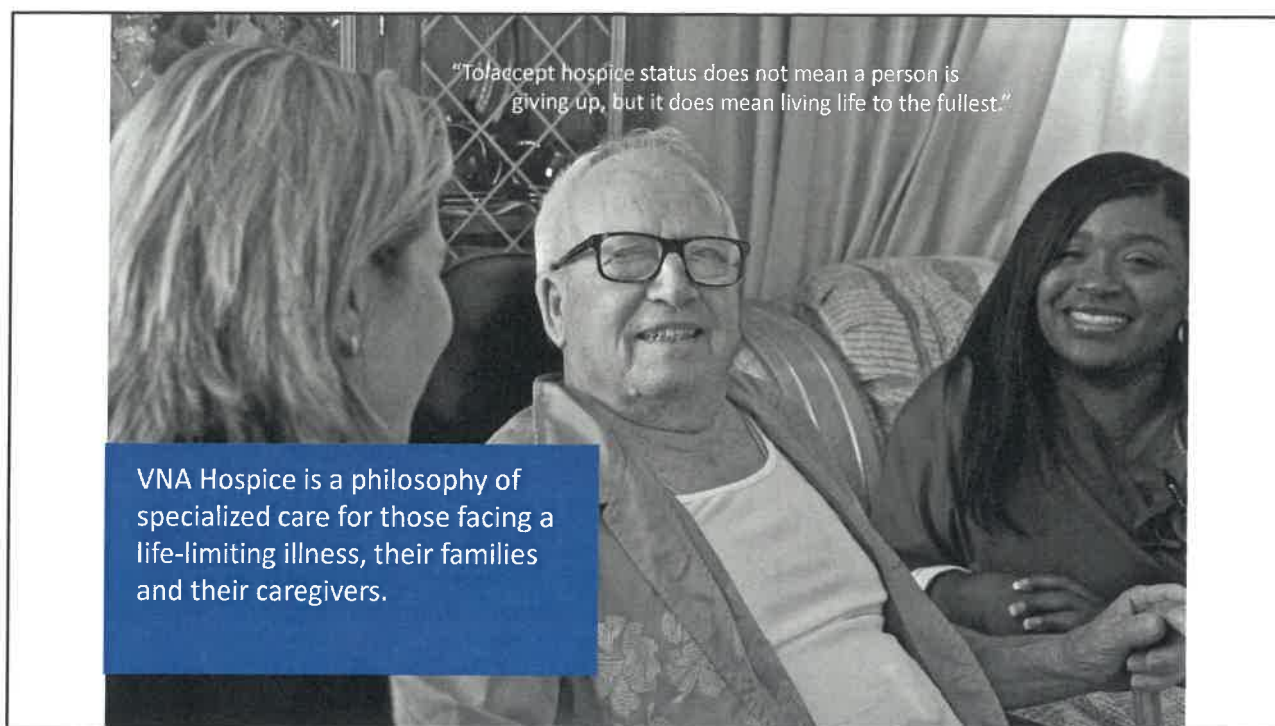
Physician referral is needed to initiate services

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## who may benefit from home health services

- Gait instability, poor ambulation – history of frequent falls
- Recent orthopedic procedure, such as a knee or hip replacement, requiring rehab services in the home
- Changes in several medications or new symptoms
- Exacerbation of a chronic disease
- Recent hospitalization or multiple admissions
- Requires assistance when walking or is unsteady
- Newly diagnosed with diabetes or unstable sugars
- IV Care
- Wound care or Ostomy care
- Difficulty performing activities of daily living including dressing, grooming, bathing, feeding
- Difficulty safely completing mobility tasks or leaving the home due to medical condition

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- Hospice care addresses the patient's physical, emotional, social and spiritual needs.
- Hospice care also helps the patient's family and caregivers.
- Hospice care takes place wherever you call home, in the patient's home, in a home-like setting, nursing homes, residential care facilities, and with contractual agreement in hospitals
- Hospice care focuses on managing a patient's pain and other symptoms for the patient may live as comfortable as possible and make the most of the time that remains.
- Hospice care believes in living life to the fullest, quality of life to be as important as length of life

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## Common Misunderstandings about Hospice

- A physician's order is required to even discuss hospice care
- Hospice care is only for the last few days of life. Death occurs quickly within less than 6 months
- A patient must have a DNR (POLST) to be eligible
- A patient must stop seeing his/her attending physicians
- Not ready to give up hope – patient & family must be "ready" for hospice before being admitted
- Must have 24hr caregivers
- Doesn't need anything
- Once a patient has elected hospice he/she can never change their minds
- Families doesn't want the patient to know we are hospice
- Family not ready to accept patient is dying
- Hospice is a place

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## Who May Benefit from Hospice Services

- An individual with 6 months to live IF the disease continues its normal course
- Specialized type of care for those facing a advanced illness, their families and their caregivers
- Hospice care believes in living life to the fullest, quality of life to be as important as length of life.
- Hospice Medicare Benefit pays 100% for interdisciplinary team members, medications, equipment, supplies related to the patient's terminal diagnosis

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## what makes VNA different

- Commitment to bring Wellness to Local Business with all Nurse Immunization Program
- VNA Home Health Clinical Specialty Programs
- Community Hospice Quality Leaders
- Coordination of Care
- 70 years providing community health and wellness

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## when to call VNA

### **If you are asking what can be done to:**

- Get stronger after surgery, hospitalization or a skilled nursing facility stay
- Understand what is happening medically or to learn more about a medical condition
- Manage pain, seek comfort or feel better
- Alleviate fears about aging, disease process or advanced illness

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## Central Coast Center for Independent Living

"Nothing About Us Without US."



**CENTRAL COAST  
CENTER FOR  
INDEPENDENT LIVING**



### Meet CCCIL

- The Central Coast Center for Independent Living (CCCIL) promotes the independence of people with disabilities by supporting their equal and full participation in life.
- CCCIL provides advocacy, education, and support to people with disabilities, their families, and the community.
- CCCIL is one of a nationwide network of over 400 Centers for Independent Living whose philosophy is that we who have disabilities have the right to control our lives and make our own choices.







**CENTRAL COAST**  
CENTER FOR  
INDEPENDENT LIVING

- Information Referral & Assistance
- Individual and Systems Change Advocacy
- Peer Support
- Independent Living Skills Training
- Youth Services
- Housing Assistance Services
- Personal Assistance Services

## Our Core Services

## Traumatic Brain Injury Program

- CCCIL is one of seven Traumatic Brain Injury (TBI) Service Sites in California
- Consumers receive all services offered by CCCIL
- Support Groups and Recreational Activities
- Consumer must be 18 years of age or older

**CENTRAL COAST**  
— CENTER FOR —  
INDEPENDENT LIVING



# Assistive Technology Services

Assistive Technology (AT) includes devices, products, and services that increase the independent living opportunities of people with disabilities. These include devices such as walkers, wheelchairs, Hearing Devices, communication devices and much more. Our goal is Help consumers to identify how to acquire, fund, fit, customize, maintain, and/or repair AT.

- Device Lending Library and Demonstration Center: CCCIL is one of 10 device lending libraries in the state of California that run and operate a device lending library of AT. Consumers can borrow devices for 30 days.
- We have non Medical Devices in our lending library.
- Voice Options: CCCIL connects Californians with speech language disabilities to iPad with speech apps.



**MHSA**  
In Partnership with  
Monterey County  
Behavioral Health  
Department

- If you have Social Security SSDI/SSI benefits due to your disability, and you would like to know if you can return to work, we can help you.
- Social Security Disability Insurance (SSDI) Incentives
- Supplemental Security Income (SSI) Incentives
- CCCIL provides individualized services to each consumer interested in returning to work.



## Housing Services to Homeless Community Members

- CCCIL's **Rapid Re-Housing (RRH)** services are intended to help eligible participants who are Chronically Homeless obtain permanent housing; achieve housing stability.
- For RRH: Must meet HUDs definition of Chronically Homeless
- For RRH: Income below 50% AMI\*\*
- CCCIL's **Homeless Prevention (HP)** services are intended to prevent eligible participants who are housed from becoming homeless by helping them regain housing stability.
- For HP: Income below 30% AMI\*\*
- \*\* Other programs at CCCIL might additional or less restrictive requirements.

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INDEPENDENT LIVING

## What to Expect at CCCIL

At CCCIL, consumers have the right to create an Independent Living Plan (ILP) with the help of a Case Manager.

1. Intake
2. What to expect at CCCIL
3. Grievance Procedure
4. Independent Living Plan (ILP)
5. Register to vote and CAP

CENTRAL COAST  
— CENTER FOR —  
INDEPENDENT LIVING

## How to Contact us/ Referrals

1. Phone: 831-757-2968
2. TTY: 831-757-3949
3. Website: [www.cccil.org](http://www.cccil.org)
4. Referral Form
5. Address: 318 Cayuga St. Suite 208 Salinas, CA 93901

CENTRAL COAST  
— CENTER FOR —  
INDEPENDENT LIVING



Central Coast Center for Independent Living

*“Live fully and independently.”*

Elsa Quezada  
Executive Director

CENTRAL COAST  
— CENTER FOR —  
INDEPENDENT LIVING



# Regional Growth Forecast

July 28, 2021

Heather Adamson, AICP

Director of Planning



## Summary

- Background and purpose of forecast
- Development of the Regional Growth Forecast
- 2022 Regional Growth Forecast
  - Subregional allocation process
  - Monterey County projections
- Questions



## What is the Forecast?

- Forecast for tri-county area:
  - Population, housing and employment
- Base Year – 2015
  - Some data through 2019/2020
- Horizon Year – 2045
- Basis for planning for growth in AMBAG planning efforts: MTP/SCS, transportation project level analysis, corridor studies, economic analysis, etc.
- Input for the Regional Travel Demand Model which forecasts travel patterns



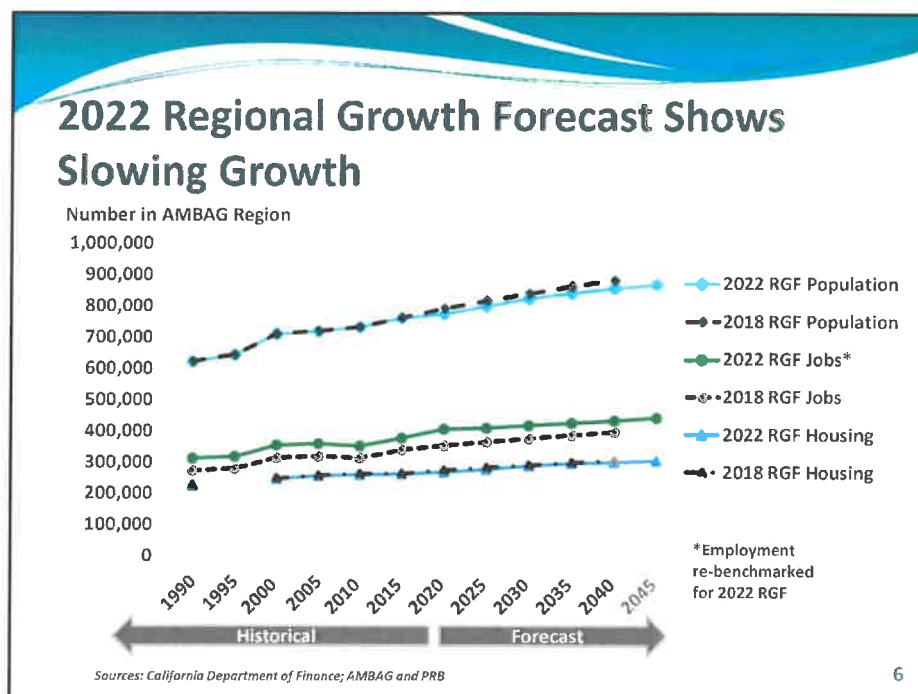
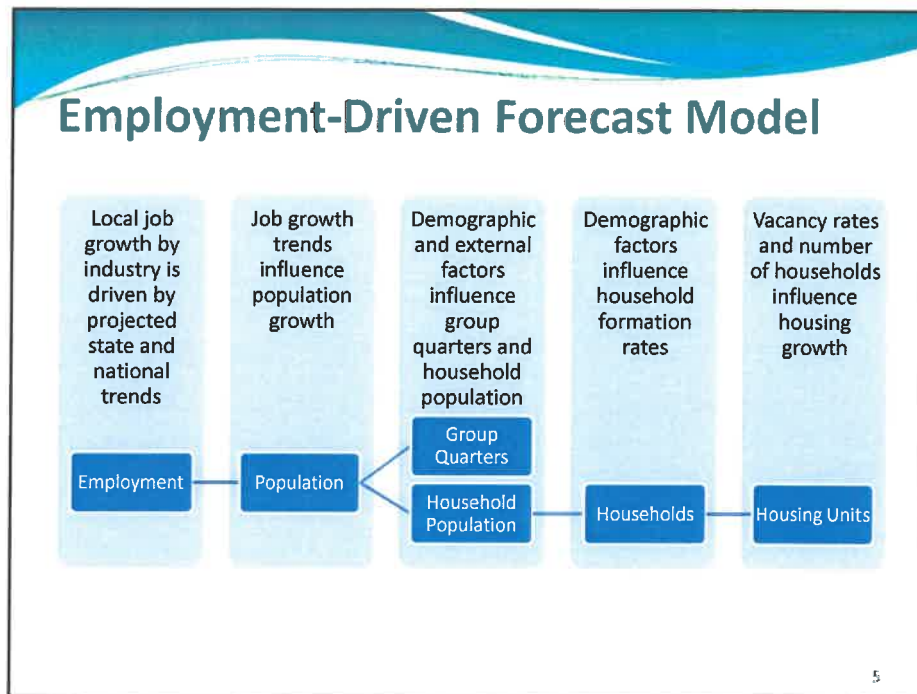
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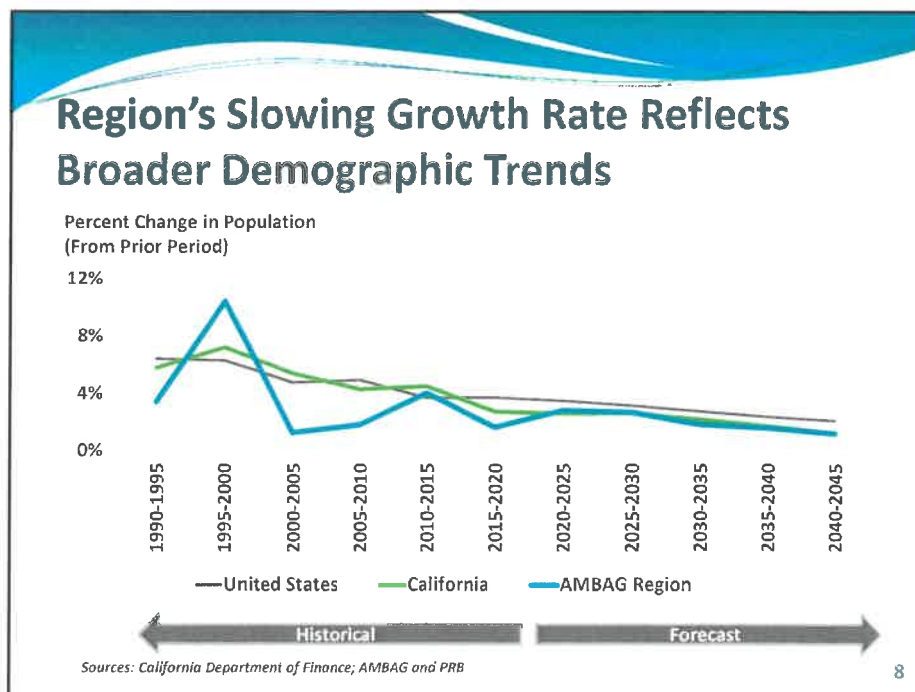
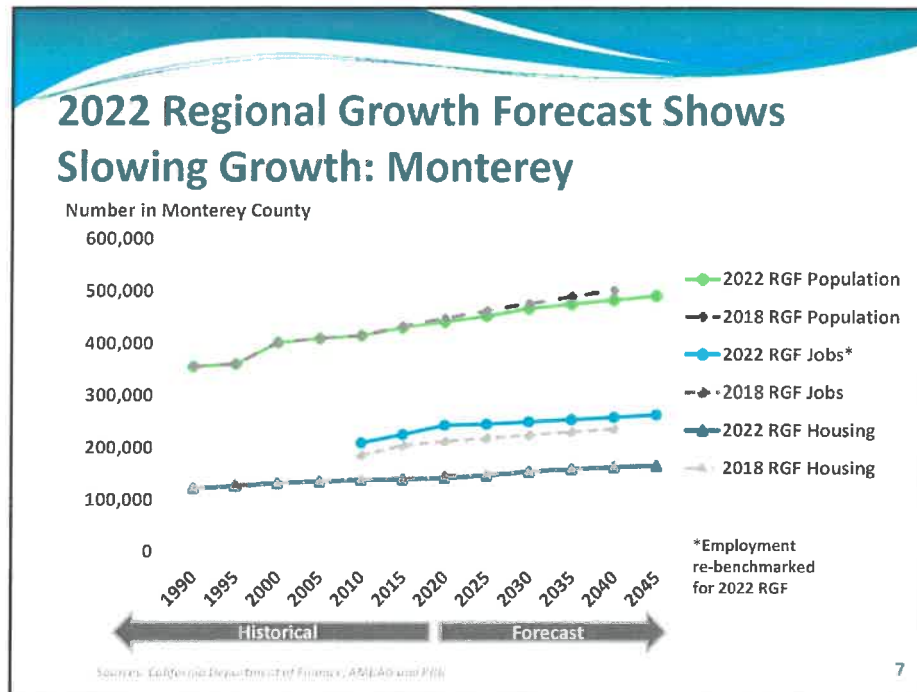
## Growth Forecast vs. General Plans

- Purpose of regional growth forecast is to show what is likely to occur
- General Plans often look at full potential build out in order to address potential environmental impacts
- Regional forecast is being developed on a different timeline than General Plans
- Due to different goals and different timelines the numbers will not match exactly with any given General Plan

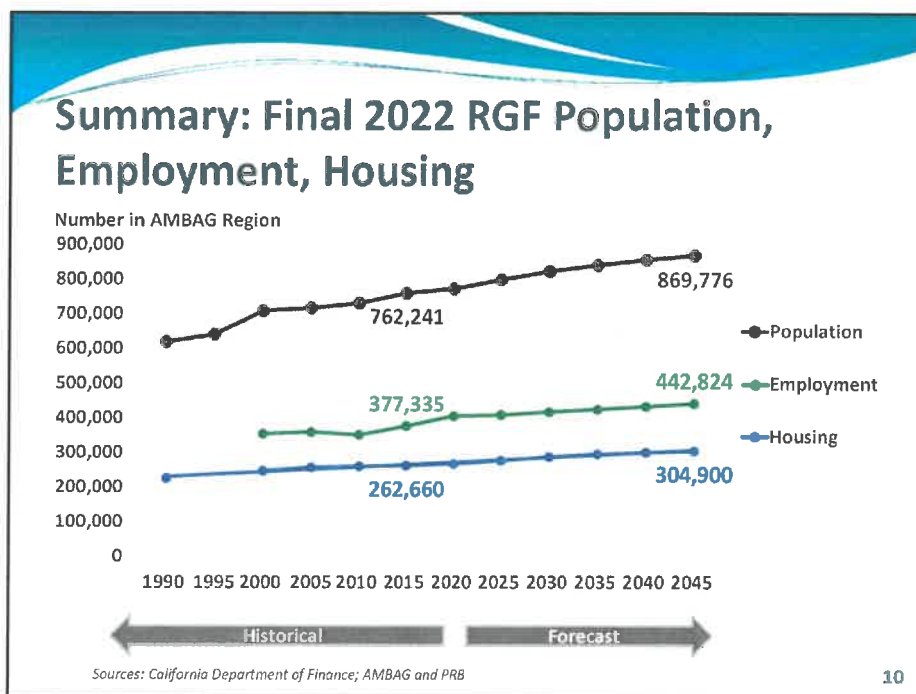
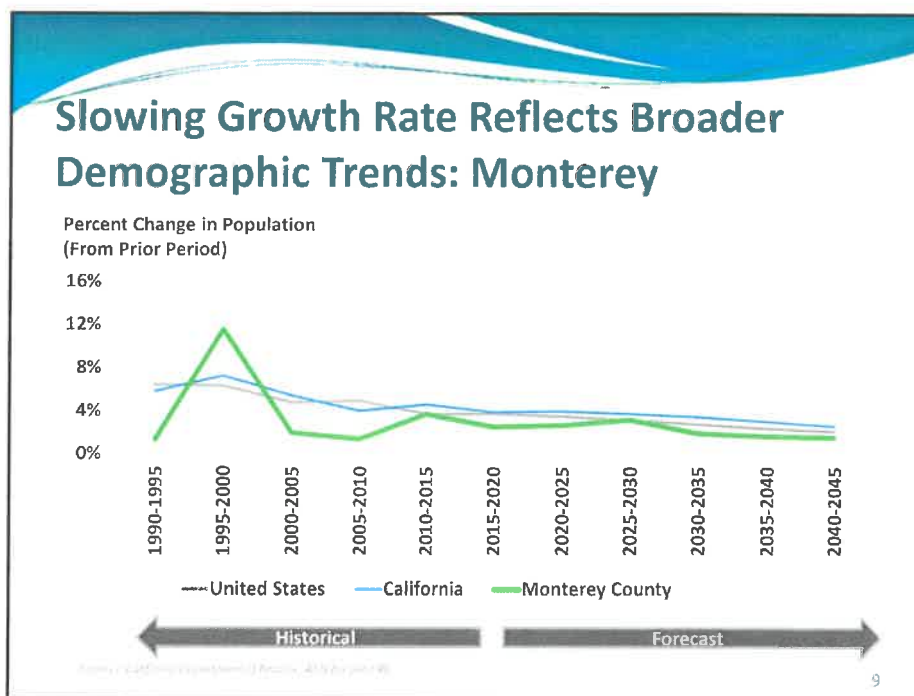


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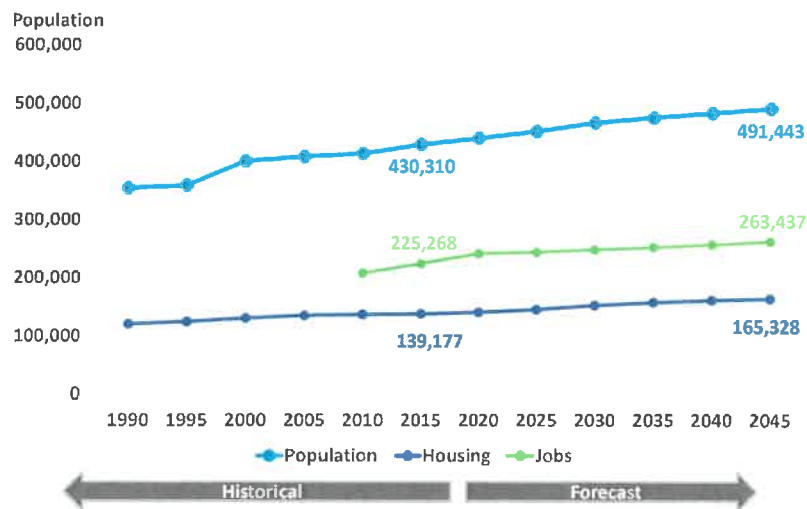
## Subregional Forecast

- Unlike the regional forecast, in the subregional allocation the employment forecast is separate from the population and housing forecast
  - This separation reflects differing economic & demographic forces at the regional and local levels
- Subregional forecast numbers were reviewed with all jurisdictions
- Feedback was incorporated into the final draft subregional forecast
- Conducted more than 80 one-on-one meetings with local jurisdictions/agencies



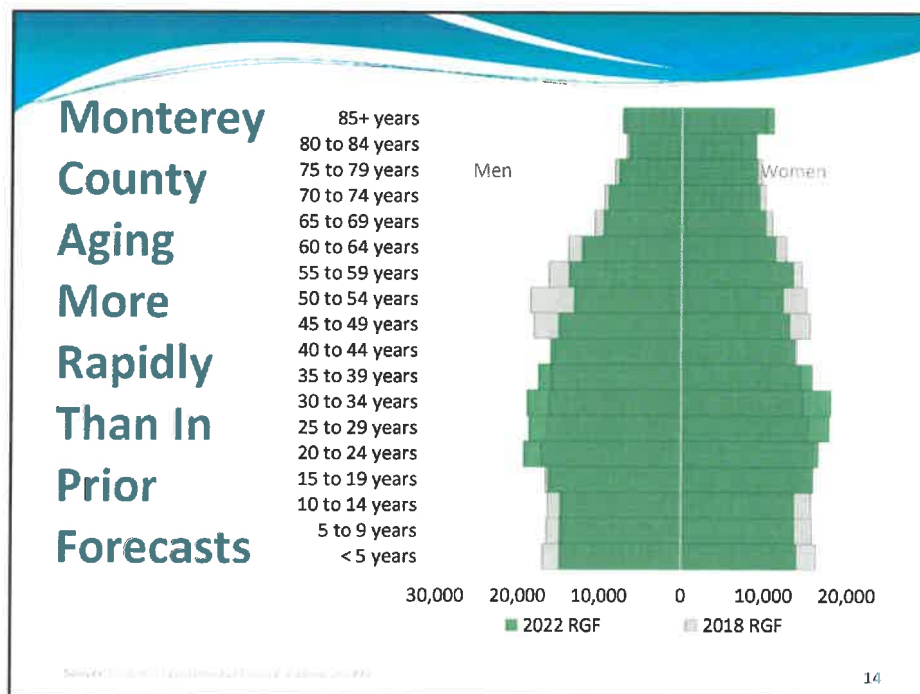
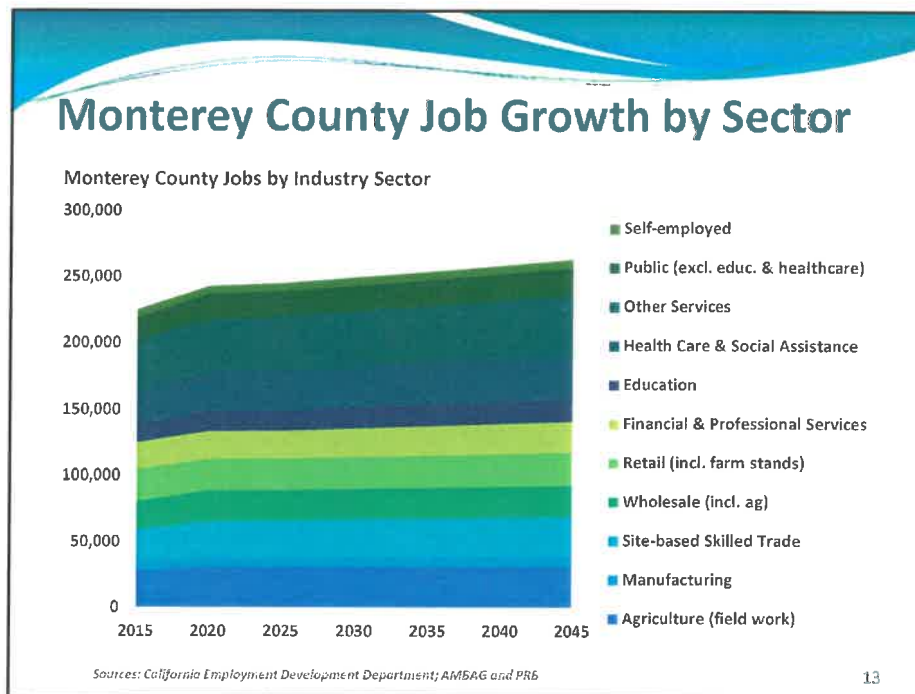
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## 2022 Subregional: Monterey County



Sources: California Department of Finance; AMBAG and PRB

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## Next Steps

- 2022 Regional Growth Forecast accepted for planning purposes for use in the 2045 MTP/SCS and RTPA's RTPs
  - Draft 2045 MTP/SCS under developed; scheduled for release in late 2021
- Final approval as part of the adoption of the 2045 MTP/SCS in June 2022



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## Questions

Heather Adamson, AICP  
Director of Planning, AMBAG

[hadamson@ambag.org](mailto:hadamson@ambag.org)

<https://ambag.org/plans/regional-growth-forecast>



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**BYLAWS**  
**of the**  
**MONTEREY-SALINAS TRANSIT DISTRICT**  
**MOBILITY ADVISORY COMMITTEE**

*Revised*  
*January 31, 2018 ~~September 13, 2021~~*

**SECTION 1.0: NAME/PROVENANCE:**

The Monterey-Salinas Transit District (MST) Mobility Advisory Committee (Advisory Committee) serves in an advisory capacity to, and at the pleasure of, the Monterey-Salinas Transit District Board of Directors.

The Advisory Committee is designated and serves as the Transportation Agency for Monterey County's Social Services Transportation Advisory Committee (SSTAC) as stipulated in the Transportation Development Act (TDA) guidelines.

**SECTION 2.0: MISSION:**

The mission of the ~~MST~~ Mobility Advisory Committee is to:

1. Advise the MST Board of Directors on matters relating to all activities of the Consolidated Transportation Services Agency (CTSA)<sup>1</sup>, including the complementary Paratransit service provisions of the Americans with Disabilities Act (ADA).
2. Provide a mechanism for communicating concerns, advice and recommendations between those who rely on MST for their ADA Paratransit needs and/or specialized social service transportation, and the MST Board of Directors.
3. Advise the MST Board of Directors and/or the MST Mobility Department sStaff, on recommended actions to improve the quality of ADA Paratransit and social services transportation, to include, but not limited to, policies, dispatch, service ~~scheduling~~ planning, and field operations.
4. To annually participate in the identification of community transit needs by establishing a short and long-term list of projects which may include new public transportation or specialized transportation services, or expanding existing services.

**SECTION 3.0: MEMBERSHIP:**

**3.1: Membership Generally:**

The MST Board of Directors shall appoint not less than nine (9) and not more than fifteen (15) individuals to the MST Advisory Committee with a majority consisting of one-half plus one of the total active members. MST shall provide a sStaff representative to the Advisory Committee who shall serve as an ex-officio member. The

<sup>1</sup> Consolidated Transportation Services Agency (CTSA) – In 2006, the Transportation Agency for Monterey County (TAMC) designated Monterey-Salinas Transit District as the CTSA for Monterey County.

MST Board of Directors may appoint one (1) or more Board members to serve as ex-officio members of the Advisory Committee.

The Advisory Committee shall consist of individuals chosen to represent key elements of the community, (e.g., disabled, elderly, social service, Veterans, and healthcare agencies) and to comply with the Transportation Development Act requirements of PUC 99238 for Social Services Transportation Advisory Council membership requirement (e.g., local social services provider for persons with limited means, social services transportation provider, local social services provider for seniors, and potential transit user age 60+), in such numbers as determined by the Advisory Committee. As much as practicable, the Advisory Committee shall seek a balance among these categories as well as a geographic balance across MST's service area.

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In their advisory capacity, members are charged with making suggestions formally through the Committee. The members may identify themselves as members of this assembly, but only the Chair, or designee of the Chair, shall speak specifically for the Advisory Committee.

### 3.2: Term of Membership

The MST Board of Directors shall appoint individuals to the Advisory Committee for three (3) year terms except for the- appointee whose age ranges from 15-17 years old shall serve no more than a one (1) year term. Terms shall be staggered so that, insofar as possible, one-third of appointments shall expire each year. Initial length of terms under these bylaws shall be determined by lot among the members. Members shall be eligible for reappointment.

### 3.3: Membership Solicitation:

On a continuous basis, MST shall announce and publicize potential vacancies on the Advisory Committee and call for the nomination of persons to serve as members. MST ~~s~~Staff shall elicit expressions of interest, process application forms, and compile background information. Individuals may be nominated by organizations, may be self-nominated, or may be nominated by the Advisory Committee itself.

Applicant information shall be provided to the Advisory Committee for review. The Advisory Committee shall review the nominations and recommend appointments on an annual basis to the MST Board of Directors at the Board's December meeting or when/if there becomes a vacancy needing to be filled per section 3.4: Vacancies/Removal below to achieve minimum membership. Advisory Committee terms shall begin in January.

### 3.4: Vacancies / Removal:

Vacancies may occur upon resignation, disability, or removal by the Advisory Committee for lack of participation or other good cause, as determined by the Advisory Committee by majority vote. Upon the occurrence of a vacancy, the Advisory Committee may nominate a successor to the MST Board of Directors from its existing files of nominees or may call for additional nominations. If the member whose departure caused the vacancy was nominated by an organization, that organization may nominate a potential replacement. Vacancies shall be filled only for the unexpired term of the departing member.

## SECTION 4.0: OFFICERS:

### 4.1: Terms and Election of Officers:

During the first meeting of the calendar year, the Advisory Committee shall elect a Chair and Vice Chair to serve for a one (1) year term. The Chair shall preside at all meetings of the Advisory Committee. The Vice-Chair shall perform the duties of the Chair in his or her absence.

If both officers are absent, the majority of the quorum may ~~appoint-elect~~ a presiding officer for that meeting. Upon resignation or removal of an officer, a special election shall be held. Ex-officio members of the ~~Advisory~~ ~~C~~ommittee are not eligible for election as officers.

#### 4.2: Duties of Officers:

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4.2.1: Chair - The Chair of the Advisory Committee sets meeting agendas, presides over all ~~Advisory~~ Committee meetings, appoints subcommittees and carries out any other duties assigned by the MST Board of Directors. The Chair shall be the primary liaison with MST ~~s~~Staff.

4.2.2: Vice Chair - Upon the inability or unwillingness of the Chair to serve, the Vice Chair, shall succeed to the Chair for the remainder of the term. In the temporary absence or incapacity of the Chair, the Vice Chair shall carry out the duties of the Chair.

4.2.3: Members - The Advisory Committee shall select an acting Chair in the absence of both the Chair and the Vice Chair.

4.24: Members – Members are required to attend scheduled meetings. Failure to notify MST staff or the ~~Advisory C~~ommittee Chair or Vice Chair of non-attendance in a timely manner twice in a 12-month period shall result in being dropped from the ~~Advisory C~~ommittee.

#### SECTION 5.0: STAFF:

MST ~~s~~Staff shall serve as primary staff to the Advisory Committee.

#### SECTION 6.0: ORGANIZATION AND PROCEDURES:

##### 6.1: Meetings.

The Advisory Committee shall meet at a regular time and date agreed upon by a majority of the members to carry out the purpose and duties described above. The meetings shall be open and public in compliance with the Ralph M. Brown Act (Government Code Section 54950 et seq.). The meetings shall be held at a location accessible to persons with disabilities.

##### 6.2: Quorum.

A majority of the voting members shall constitute a quorum for the transaction of business. A majority consists of one-half plus one of the total active members.

##### 6.3: Voting.

Each member, with the exception of the ex-officio members, shall have one (1) vote. Ex-officio members of the Advisory Committee shall not vote although they may participate freely in any and all discussions of the Advisory Committee. Voting on all matters shall be on a voice vote unless any member in attendance requests a roll call. ~~In the event that a meeting is held via video or teleconference, a roll call vote shall be taken on matters requiring action.~~

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##### 6.4: Limitation of Discussion:



Discussion on any particular matter by Advisory Committee members or by any member of the general public may be limited at the discretion of the Chair to such length of time as the Chair may deem reasonable under the circumstances.

#### 6.5: Conduct of Meetings:

The meetings shall be conducted in accordance with the principles of Robert's Rules of Order.

#### 6.6: Minutes:

Official minutes will be kept, noting the members and visitors present, motions entertained and actions taken at each meeting. Minutes shall be prepared by staff and submitted to the MST Board of Directors after each Advisory Committee meeting. ~~The minutes shall reflect minority views in addition to the majority viewpoint.~~

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#### 6.7: Reports:

~~In addition to reports and recommendations specifically requested by the MST Board of Directors, the Advisory Committee shall submit a periodic report containing the attendance record of each member, a summary of activities and projects undertaken during the preceding year, and the Advisory Committee's recommendations to the MST Board of Directors on CTSA needs.~~

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#### 6.8: Bylaws:

Subject to the approval by the MST Board of Directors, the information set forth in these bylaws shall be deemed sufficient to serve as the bylaws for the Advisory Committee. These bylaws may be amended by a majority vote of the Advisory Committee and subsequent approval by the MST Board of Directors.

#### 6.9: Communications:

The Advisory Committee may communicate freely with elected or appointed bodies, public or private agencies or individuals to obtain information or opinions regarding MST Advisory Committee matters. Copies of relevant correspondence regarding Advisory Committee issues shall be forwarded to the MST Board of Directors.

#### 6.10: MST Staff Assistance:

MST staff assistance shall consist of providing information, preparing meeting agendas as directed by the Chair, preparing meeting minutes, preparing correspondence and reports as requested by the Advisory Committee, and generally assisting the Advisory Committee.

#### 6.11: Conflict of Interest:

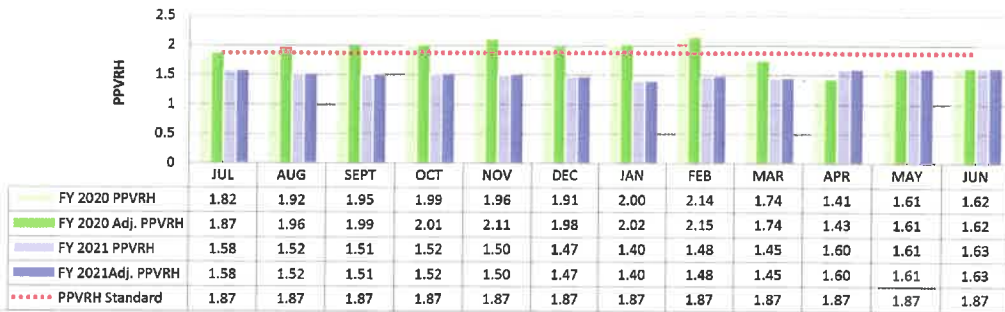
An Advisory Committee member or ex-officio member shall disqualify himself/herself from making, participating in, or attempting to influence any Advisory Committee decision which will have a foreseeable material financial effect, distinguishable from its effect on the public generally, on (1) any real property in which said person has a direct or indirect interest worth more than \$2000; (2) any source of income aggregating \$250 or more in value provided to, received by, or promised to said persons within twelve (12) months prior to the time when the decision is made; or (3) any business entity in which said person is a director, officer, partner, trustee, employee, or holds any position of management. Each Advisory Committee member shall file with MST an annual statement of economic interests on a form prescribed by the California Fair Political Practices Commission (FPPC).



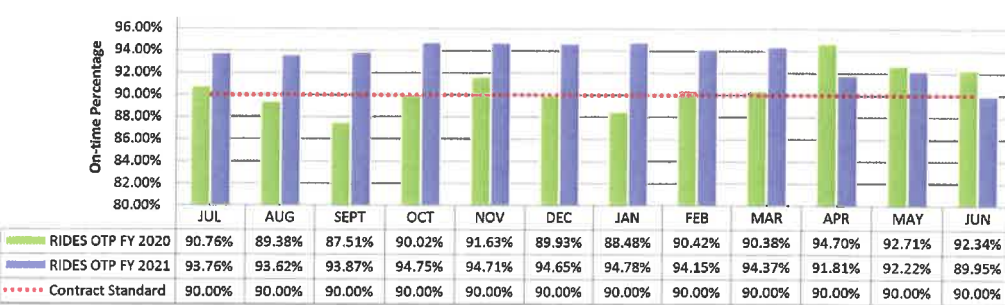


**MST-MV Dashboard Statistics**  
**FY 2021**

**RIDES Paratransit Productivity (Passengers Per Vehicle Revenue Hour) PPVRH**  
**FY 2021**



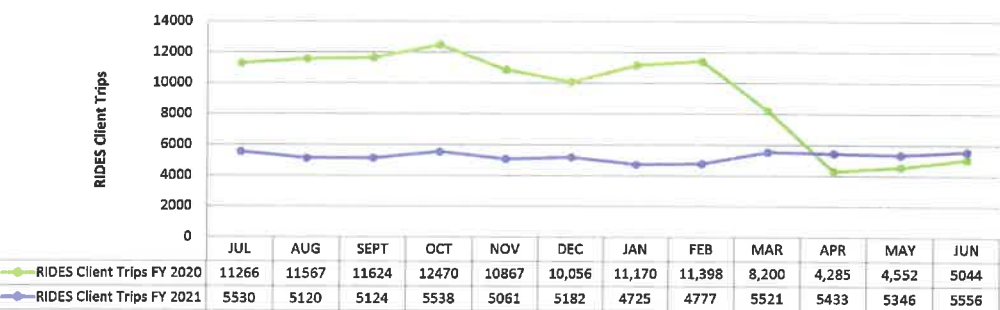
**RIDES Paratransit On Time Performance (OTP)**  
**FY 2021**



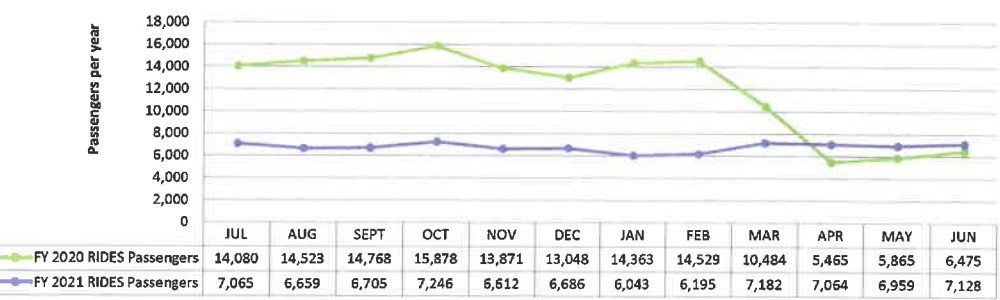
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**MST-MV Dashboard Statistics**  
**FY 2021**

**RIDES Paratransit Client Trips**  
**FY 2021**

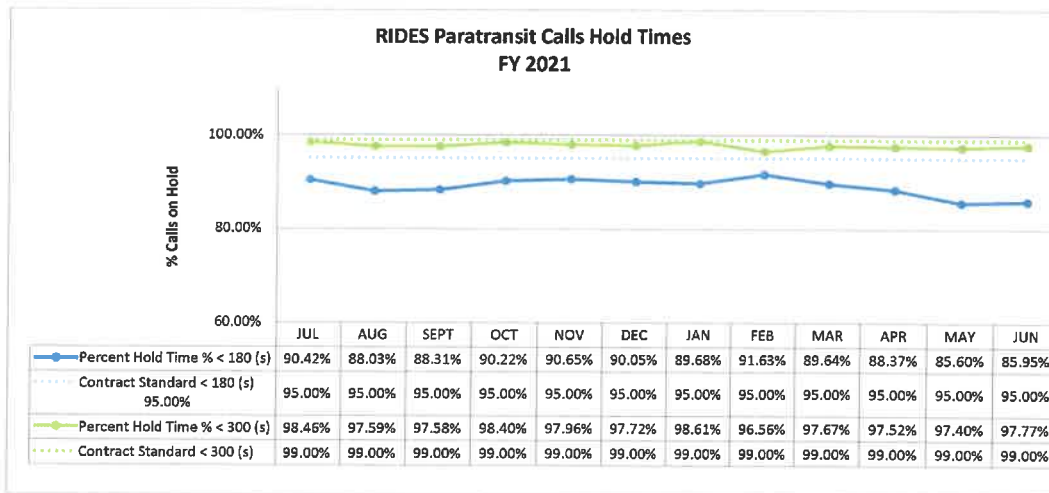


**RIDES Paratransit Passengers**  
**FY 2021**



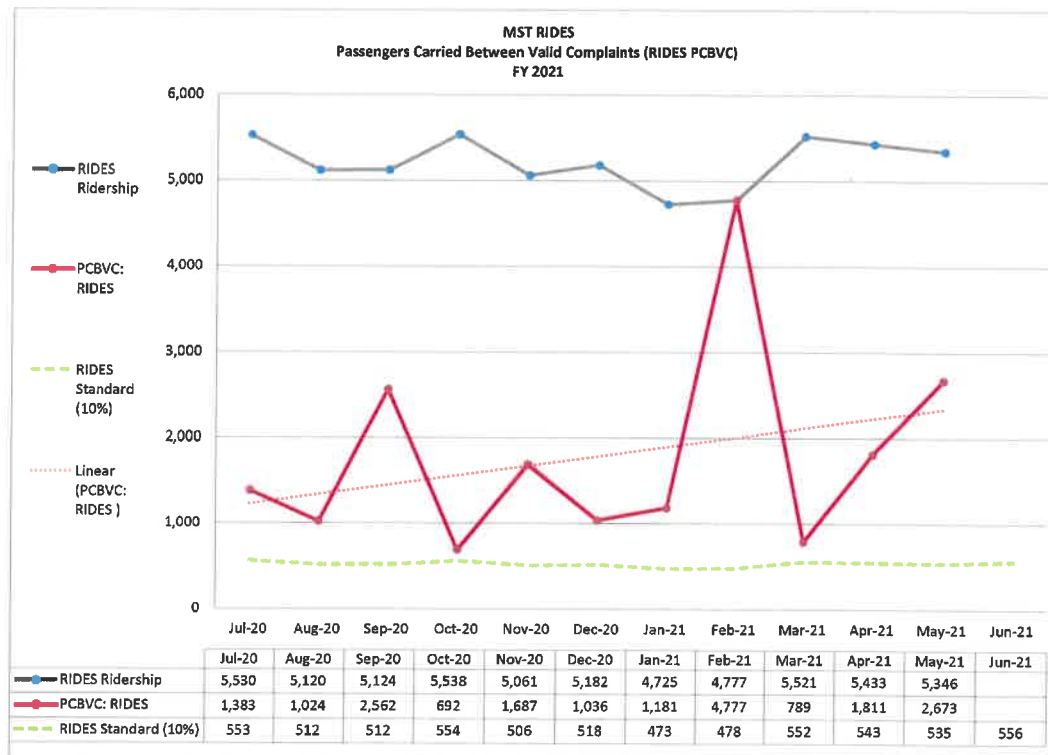
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**MST-MV Dashboard Statistics**  
**FY 2021**



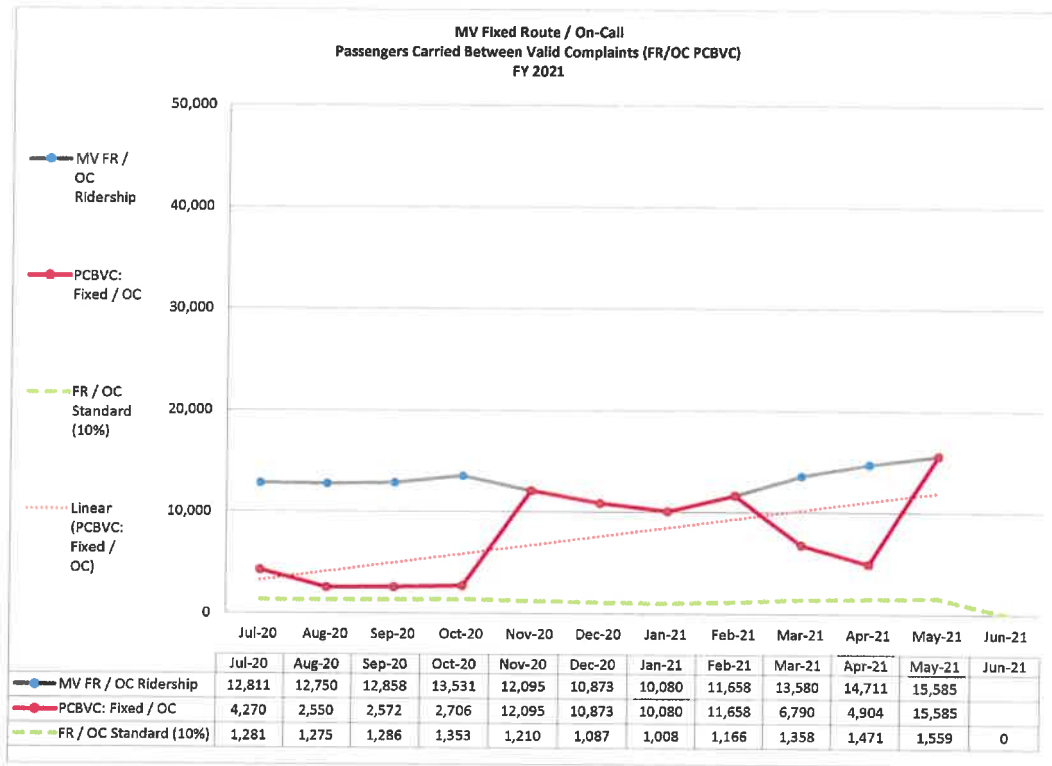
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**MST-MV Dashboard Statistics**  
**FY 2021**



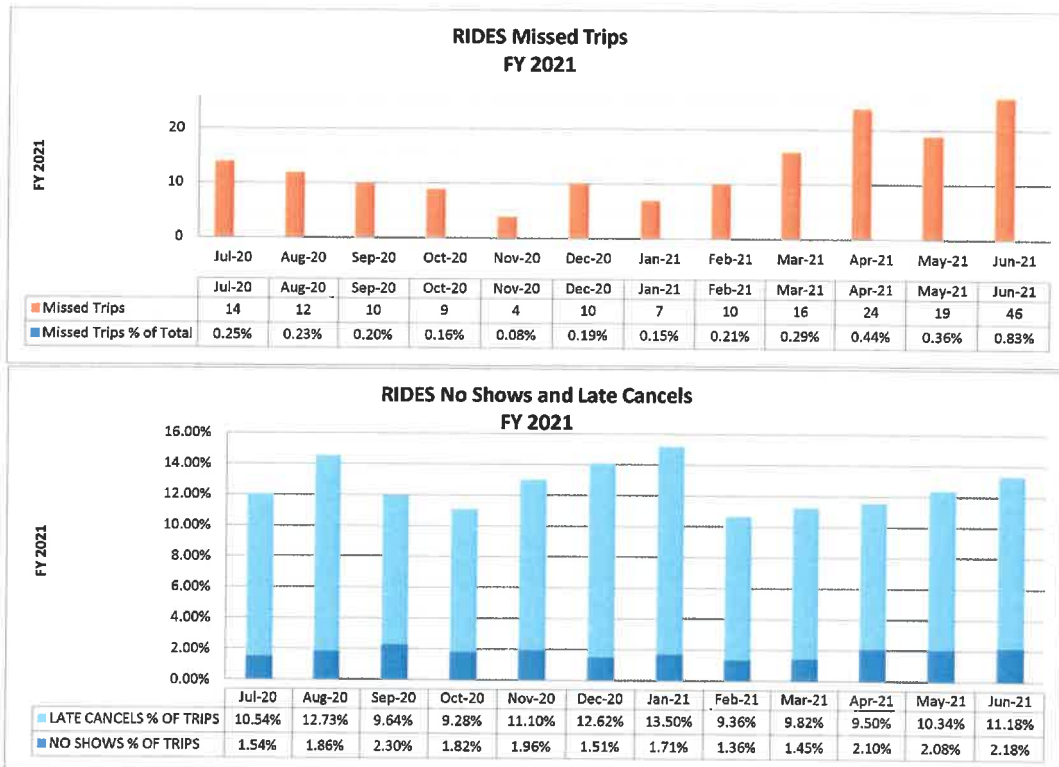
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**MST-MV Dashboard Statistics**  
**FY 2021**



5

**MST-MV Dashboard Statistics**  
**FY 2021**



6

**MST-MV Dashboard Statistics**  
**FY 2021**

**RIDES Client Trips with Scheduled Appointment Time(s) Performed On Time**  
**FY 2021**



**RIDES Trip Times - On Time Percent By Distance Set**  
**FY 2021**

